



**FUNDING
RECIPIENT
GUIDELINES**

**Educational
Fellowship
for Practising
Physicians**

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OVERVIEW

The PSI Foundation was established in 1970 by the physicians of Ontario with the original capital of Physicians Services Incorporated, the doctor-sponsored prepaid medical care plan. The Foundation was established with the mission of improving the “health of Ontarians.” Physicians from across Ontario remain involved as members of the Foundation’s House of Delegates as well as part of the governing board of directors for the Foundation.

PSI Foundation is pleased to provide support for your research. This document serves as the funding recipient guidelines for the Educational Fellowship for Practising Physicians funding program offered by PSI.

To ensure you understand what is required as a funding recipient, please read the information in this document.

CONTACT INFORMATION

Please contact us at psif@psifoundation.org to discuss any questions you may have about your funding.

Follow us on Twitter [@PSIFoundation](https://twitter.com/PSIFoundation) and check our website at www.psifoundation.org for the latest news and updates, such as updated forms and policy revisions.



FUNDING RECIPIENT REQUIREMENTS

If funding is awarded, the following requirements are a condition of funding:

CONDITIONS OF RELEASING THE INITIAL PAYMENT

- The funding recipient is to provide the following items to PSI prior to the release of funds:
 - Proof of registration and enrolment in the course from the program's institution
 - The applicant must arrange for the Foundation to receive a letter from the institution at which the training will take place confirming acceptance of the applicant and outlining the training program and the tenure thereof.
 - Start date of the training program
 - Social Insurance Number for tax purposes (the recipient may choose to phone in to submit this information)

UNUSED FUNDS

- The funding recipient must immediately notify and return unused funds to PSI if they are unable, for any reason, to complete the training program for which the funding is given.

REPORTING REQUIREMENTS

- A written report describing the accomplishments from the training program and plans to apply the acquired clinical skills/knowledge to the physician's community must be provided to the Foundation within three months of completing the training program.

OTHER REQUIREMENTS

- Upon completion of the training program, the recipient must intend to return to their practice in their current community.
- If training is in research methodology, the research must be conducted in the current community of practice.